



YOUR PRIVACY RIGHTS AS A PARENT OR GUARDIAN

As a parent or guardian, there are many laws and regulations that protect your child's personal information. This year, the New York State Board of Regents will be adopting regulations to implement Education Law Section 2-D which will enhance student privacy throughout our district and across New York State. In an ever growing effort to be transparent to our community and to comply with state law, we'd like to remind you of some of the rights you have as a parent or guardian as it applies to student privacy.

You have the right to...



Request and review your child's educational records

Parents and eligible students can challenge the accuracy of any student data by following the school district's procedure for requesting the amendment of education records under the Family Educational Rights and Privacy Act (FERPA).



Report a breach or unauthorized release of student data

If you feel data has been viewed by unauthorized persons via theft or accidental leakage please fill out our parent complaint form which can be found on the district website or by contacting our Data Protection Team.



Withdraw from "directory information" about your child being offered to third parties by the building or district

Directory information generally consists of limited information that is not considered highly sensitive. This typically includes (but is not limited to) the student's name, grade, photo, etc. For more information please consult the district's FERPA policy.



Review all state data elements that are collected

Educational data is collected and analyzed annually to assist in curriculum and student/teacher development.

A complete list of all student data elements collected by the state is available for public review at: <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>

Tips to Improve Privacy at Home

- Before downloading free apps or utilizing any free online services (facebook, Google, etc.), consider that if an online service or product is offered for "free," the real price you pay is often at the expense of your personal information, to be exploited for marketing or other commercial purposes. Encourage your kids to ask your permission before signing up.
- Create usernames and passwords for online accounts without using any personally identifiable information like name, date of birth, or pets name.
- Set boundaries with your children. Discuss what information is appropriate to share online and what is not.

For any data privacy concerns or questions please contact our Data Protection Team:

Matt Cieri @ (315) 557-2649

or

Colby Utter @ (315) 557-2764