



Westmoreland Middle School

Principal

Eric A. Coriale

www.middleschoolbulldogsblog.com

5176 State Route 233 P.O. Box 430 Westmoreland, New York 13490
Phone (315) 557-2618 Fax (315) 557-2670

REQUEST TO RETRIEVE STUDENT SCHOOL RECORDS

Date of Request: _____

To (School Name): _____

Address: _____

Phone No: _____ Fax No: _____

The student(s) below is/are now enrolled at Westmoreland Middle School. Please forward school records, **including all academic grades, health records and immunizations, standardized test results, psychological and special education records.**

Student Name(s)

Grade

Date of Birth

Student Name(s)	Grade	Date of Birth
_____	_____	_____
_____	_____	_____
_____	_____	_____

PLEASE MAIL OR FAX TO: **Westmoreland Middle School Guidance Office**
5176 State Route 233
Westmoreland, NY 13490
Fax Number: 315-557-2670

According to the Final Regulations – Family Educational Rights and Privacy Act dated June 17, 1976 it is no longer necessary to obtain written consent to release school records to other educational institutions.